

Ryan White HIV Services Program Calendar 2020 – 2021

Grant Cycles

Part A/MAI grant year: 3/1/2020 – 2/28/2021, funding inquiries should be addressed to Michael Butler (mibutler@marionhealth.org)

- Part A/MAI grant application dates vary: The RWSP will publicize our Request for Professional Services (RPS) release and application due date for new applicants accordingly. Currently funded sub-recipients are contacted directly about the renewal process during the three year continuation cycle.
- Part A/MAI Three Year Continuation Cycle Grant Years (for currently funded sub-recipients)
 - 3/1/2021 – 2/28/2022
 - 3/1/2020 – 2/28/2021
 - 3/1/2019 – 2/29/2020

Part C grant year: 1/1/2020 – 12/31/2020, funding inquiries should be addressed to Portia Duff (pduff@marionhealth.org)

- Part C Three Year Continuation Cycle Grant Years (for currently funded sub-recipients)
 - 1/1/2020 – 12/31/2020
 - 1/1/2019 – 12/31/2019
 - 1/1/2018 – 12/31/2018

Ryan White Planning Council

- Meets the 1st Thursday of January – November (Note: The Council does not meet in December.) When the 1st Thursday falls on or near a holiday, such as July 4 or New Year's Day, the meeting will be rescheduled.
- Meetings are from 12pm– 4pm at 4012 N. Rural St., Indianapolis IN.
- Representation from each funded sub-recipient organization at Planning Council meetings is required as a condition of grant award.

Mandatory Sub-Recipient Meetings

- Part A/MAI/C Quarterly Sub-Recipient Meetings are held from 1:00pm-4pm on the following dates at 4012 N. Rural St., Indianapolis IN (location is subject to change):
 - March 19, 2020
 - June 18, 2020
 - September 17, 2020
 - December 17, 2020
- Sub-Recipients will have a quarterly review (either on site or by phone) from assigned Business Coordinators - specific dates and arrangements will be determined.

Reporting Requirements

Part A/MAI

- Part A/MAI Year-End Grant Report: 4/15/2020 (final report on grant year 2019-2020)
- Part A/MAI Semi-Annual Grant Report: 9/15/2020 (on grant year 2020-2021)
- Part A/MAI Year-End Grant Report: 4/15/2021 (final report on grant year 2020-2021)
- Part A/MAI: Program Submission Report: TBD (RWSP report to HRSA)
- Part A/MAI: Program Terms Report: TBD (RWSP report to HRSA)

Part C

- Part C Year-End Grant Report: 1/31/2020 (final report on grant year 2019)
- Part C Semi-Annual Grant Report: 7/31/2020 (on grant year 2020)
- Part C Year-End Grant Report: 1/31/2021 (final report on grant year 2020)
- Part C Allocations Report: TBD due to only receiving 25% of funding, will not be due until 60 days after the final Notice of Award (NOA) is received (RSWP report to HRSA)
- Part C Expenditure Report: 3/31/2020 (RWSP report to HRSA)
- Part C FFR: 4/30/2020 (RWSP report to HRSA)

Clinical Quality Management (CQM)

Part A/MAI/C CQM Committee: Meets the first Monday of each quarter (6th floor conference room, Hasbrook Building, Indianapolis IN (location is subject to change):

- February 3, 2020
- May 4, 2020
- August 3, 2020
- November 2, 2020

Quality Management Monitoring Visits: Varies, but at minimum one visit per calendar year for each sub-recipient.

Sub-Recipient Quality Management Plans: Each sub-recipient is responsible for completion of an annual quality management plan. Plans are due to the RWSP by July 15, 2020.

Program Sub-Recipient Monitoring: HRSA required annual programmatic and fiscal monitoring site visits (including chart reviews) will be conducted annually; dates TBD.

Data Requirements

- CAREWare Mid-Year Data Check: 7/31/2020 (Parts A/MAI & C for RSR reporting year 2020)
- CAREWare entry must be completed prior to billing RWSP for service delivery
- RSR (HRSA Ryan White Services Report) timeframe: early December – last Monday in March each year (data collection and submission to HRSA is by calendar year) (Parts A/MAI & C)

Revised 1/30/2020