

## Ryan White HIV Services Program Calendar 2017 – 2018

### Grant Cycle

- Part A/MAI grant year: 3/1/2017 – 2/28/2018, funding inquiries should be addressed to Michael Wallace ([mwallace@marionhealth.org](mailto:mwallace@marionhealth.org))
- Part A/MAI Funding Application Cycle: RPS released 11/22/2016, applications due 1/9/2017 (Note: this RPS applies only to organizations not currently under contract for Ryan White service delivery. Current providers are on a three year funding cycle and will be contact concerning grant reporting requirements.)
- Part C grant year: 1/1/2017 – 12/31/2017, funding inquiries should be addressed to Portia Duff ([pduff@marionhealth.org](mailto:pduff@marionhealth.org))

### Ryan White Planning Council

- Meets the 1st Thursday of every month (Note: The Council does not hold a December meeting) 12pm – 4pm 4012 N. Rural St., Indianapolis IN
- Representation from each funded provider organization at Planning Council meetings is required as a condition of grant award.

### Mandatory Provider Meetings/Conference Calls

- Part A/MAI/C Quarterly Provider Meetings – specific dates, times, and locations will be announced.
  - March, 2017
  - June, 2017
  - September, 2017
- Providers will have a quarterly review (either on site or by phone) from assigned Business Coordinators. Specific dates and arrangements will be determined.
  - June, 2017
  - September, 2017
  - December, 2017
  - March, 2018
- Part C Quarterly Provider Meetings (conference calls, 10am – 11am)
  - June, 26, 2017
  - September 25, 2017
  - December 11, 2017
- **Reporting Requirements**
- Part A/MAI Year-End Grant Report: 3/31/2017 (final report on grant year 2016-2017)
- Part C Year-End Grant Report: 1/31/2017 (final report on grant year 2016)
- Part A/MAI Semi-Annual Grant Report: 9/29/2017
- Part C Semi-Annual Grant Report: 7/31/2017
- Part A/MAI Year-End Grant Report: 3/30/2018 (final report on grant year 2017-2018)

- Part C Year-End Grant Report: 1/31/18 (final report on grant year 2017)

#### **Data Requirements**

- CAREWare Mid-Year Data Check: 7/31/2017 (Parts A/MAI & C)
- CAREWare entry must be completed prior to billing for service delivery
- RSR timeframe: early December – last Monday in March (data collection and submission to HRSA is by calendar year) (Parts A/MAI & C)

*Revised 3/15/2017*